

SUBMITTING REVISIONS TO APPROVED HARRIS COUNTY FIRE CODE PLANS

Some times engineering changes are made to projects or buildings after plans have already been approved, or the changes occur during construction, and these changes deviate from the original approved plans signed by Harris County PID.

In order to comply with having correct and approved as built plans once the project is completed; you must resubmit the original set of approved plans to Harris County commercial plan review, showing the changes made to plans as updated revisions on the affected fire code or civil plan set.

The procedure for submitting these revisions for Harris County PID approval is as follows:

- 1- All revisions shall be submitted on the original approved/signed plans (plan set that have the “red” plan reviewer stamp).
- 2- If the original approved plan set is lost or misplaced; a photocopy of the original plans will be accepted, if they are accompanied by a letter explaining that original plans are not available and a copy is being submitted in their place.
- 3- Revisions to plans shall be explained in the “Revisions” block, located in the lower right-hand corner of the Fire Code Review sheet or the Civil Express Review sheet.
- 4- The changes or revisions shall be indicated on the plans by placing a cloud or bubble around the items or areas that were revised on each plan sheet, and placing the designer or architect’s initials next to the revision.
- 5- If an original plan sheet has extensive revisions, and all the revisions would make the sheet difficult to read, you may redraw the entire plan sheet showing all revisions, and then use it to replace the original approved plan sheet.
- 6- Once the revised plan set is submitted to commercial plan review, we’ll check to confirm that the revisions comply with our adopted codes and regulations, approve the revised plans and then return these approved revised plans to applicant