

# HARRIS COUNTY

Public Infrastructure Department  
Architecture & Engineering Division

10555 Northwest Frwy., Suite 149  
Houston, Texas 77092  
(713) 956-3000

PLATS THAT ARE NOT WITHIN THE CITY OF HOUSTON'S EXTRA-TERRITORIAL  
JURISDICTION (ETJ)  
KNOWN AS OTHER – ETJ'S  
Baytown - Jersey Village – Tomball – LaPorte - Waller – Pasadena - Katy  
or NO ETJ

If your plat boundary does not fall within the jurisdiction of a City Planning/Zoning Commission, then Harris County Engineering will require the Consultant to submit an email with the following for review prior to recordation:

1. Drawing (DWG) of plat, preferably in AutoCAD, with plat boundary tied to Texas State Plane Coordinate System, South Central Zone 4204 (NAD83) in grid format and provide scale factor to revert back to surface coordinates. We have started to geo-code all plats within the unincorporated Harris County and will need your assistance in providing us with this new format in order for us to properly tile and superimpose all plats into our new GIS system.
2. Name of Plat as it will read in the Title Block
3. HCAD Account #s
4. Key Map page(s)
5. Census Tract
6. Zip Code
7. School District
8. Precinct #
9. The Title Block must identify the Jurisdiction
10. Public or Private Streets
11. Are the water and sewage connections: Private or Public
12. \$600.00 Recordation Review fee (to be paid after review is completed)
13. Total Acreage; Lots Created; Reserves Created; Number of Blocks; Reserve Acreage
14. Legal Name of Consultant(s), Developer and Contact Person

Remit your email directly to [VBlanks@eng.hctx.net](mailto:VBlanks@eng.hctx.net) for administrative processing. You may follow the review by logging onto our website at [www.eng.hctx.net/permits](http://www.eng.hctx.net/permits) .