



Renewing or Transferring a Harris County Storm Water Quality Permit

Consulting Engineer or Property Owner:

In order to Renew or Transfer a Storm Water Quality Permit, the following items will be required:

Permit Renewal

1. Permits must be renewed annually on or before the anniversary date of the Certificate of Compliance issued for the SWQ permit. If the permit is renewed on time the renewal fee is \$250. If the permit expires the fee is \$500. Check or money order made payable to Harris County is required for the fee.
2. A completed and signed Storm Water Quality Permit Application is required. See #1 above for fee requirements.
3. A completed and sealed Annual P.E. Inspection Certification Form and a completed and notarized Annual Permittee Certification Form are required.

Permit Transfer

1. If the property has changed ownership then the permit must be transferred to the new owner. An SWQ Application form listing the new owner as the Property Owner is required. The transfer will result in an updated permit being issued. It will have a new permit number, but the renewal date will remain the same (see above #1).
2. A check for \$300 is required for a permit transfer.
3. An initial transfer to a Municipal Utility District does not require a fee. However, a letter from the MUD, accepting responsibility for maintenance and operation of the Storm Water Quality Management Plan and feature(s) are necessary.

Notes:

- All forms mentioned are available at http://hcpid.org/permits/swq_permit.html under the "Required Forms" section.
- Permit files may be obtained by contacting the Records Department manager, Rudy Palomo, at rudy.palomo@hcpid.org
- Separate application forms must be submitted for a renewal and transfer.

Thank you. Please contact Jason Lange (713.956.3084) or Donald Thompson (713.956.3045) with any questions.