



SIGN PERMIT APPLICATION

PRJ#

10555 Northwest Freeway - Suite 100 - Houston, TX 77092 Phone: 713-956-3000 Monday - Friday 7:30 am - 4:00 pm

Scenic Toll Road ETJ Lease Space Build Out/Bldg Permit #: 1- _____ -

P R O J E C T

Name: _____ HCAD# _____
 Address: _____ Suite _____ Key Map# _____
 City, ST: _____ Zip _____

A P P L I C A N T

Consulting Company: _____ Sign Co. _____
 License: _____
 Contact: _____ E-Mail: _____
 Address: _____ Phone#: _____
 City, ST, Zip: _____ Phone#: _____

P R O P E R T Y

Owner Name: _____ E-Mail: _____
 Address: _____ Phone#: _____
 City, ST, Zip: _____ Phone#: _____

FC = Face Change	Grd = Ground	Rf = Roof	W = Wall	Prj = Projecting	Mrq = Marquee	Led - LED	Oth - Other
Sign A <input type="checkbox"/> New <input type="checkbox"/> Existing	Sign B <input type="checkbox"/> New <input type="checkbox"/> Existing	Sign C <input type="checkbox"/> New <input type="checkbox"/> Existing	Sign D <input type="checkbox"/> New <input type="checkbox"/> Existing	Sign E <input type="checkbox"/> New <input type="checkbox"/> Existing			
Sign Type _____	Sign Type _____	Sign Type _____	Sign Type _____	Sign Type _____			
Width _____ Ft _____ In	Width _____ Ft _____ In	Width _____ Ft _____ In	Width _____ Ft _____ In	Width _____ Ft _____ In			
Height _____ Ft _____ In	Height _____ Ft _____ In	Height _____ Ft _____ In	Height _____ Ft _____ In	Height _____ Ft _____ In			
Max Ht _____ Ft _____ In	Max Ht _____ Ft _____ In	Max Ht _____ Ft _____ In	Max Ht _____ Ft _____ In	Max Ht _____ Ft _____ In			
# of Faces _____	# of Faces _____	# of Faces _____	# of Faces _____	# of Faces _____			

S I G N M E S S A G E (S) :

A _____ w/LOGO **D** _____ w/LOGO
B _____ w/LOGO **E** _____ w/LOGO
C _____ w/LOGO **Other** _____ w/LOGO

Electronic (LED) Sign and Sign Messaging Center Acknowledgement

• Notice is hereby given to the sign owner, occupant, or leaseholder about the Sign Regulations, rules, or ordinances pertaining to changeable messages. The changeable message center shall not change more often than every 5 minutes. The lighting of the sign and sign structure must comply with Section 4608(m) of the Harris County Sign Regulations for ETJ signs or Section 3(b)3 of the Harris County Toll Road Sign Regulations for Toll Road signs. The lights on the sign or sign structure cannot move, rotate, chase, flash, blink or strobe. • Person or persons responsible for the sign must sign a copy of this acknowledgement and return to the Harris County Permit Office within 15 calendar days or a removal notice may be issued or permit revoked. A citation will result for any future violation(s). If you disagree with the interpretation by the Harris County Permit Office, you have the right to appeal in accordance with Section 4604(e) of Harris County Sign Regulations for ETJ signs and Section 4(d) of Harris County Toll Road Sign Regulations for Toll Road signs. **INITIALS** _____

AFFIDAVIT I hereby certify that the information is true and correct and further that the sign is being erected or maintained at the above location with the permission of the owner and authorized lessee (if any) of the premises. I further acknowledge that the Harris County Engineer does not make title examinations and that the determination the sign does not violate any applicable deed restrictions or other covenants applicable to the above described site is the responsibility of the applicant.

Sworn to and subscribed before me by said _____ / _____ on _____ of 20 _____
PRINT OWNER NAME PRINT SIGN REPRESENTATIVE MONTH

Owner's Signature NOTARY PUBLIC in and for the State of Texas

Sign Representative Signature NOTARY PUBLIC in and for the State of Texas

DO NOT WRITE BELOW THIS LINE HARRIS COUNTY FIRE CODE OFFICE USE ONLY

Receiving		Plan Reviewer		Census Tract	
Applicant#:		Plan Checker			
Request#:		Approved By:		TOTAL FEE	
Property#:		Date:			
Clerk & Date		Receipt#			